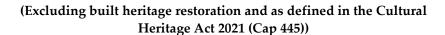
SUPERINTENDENCE OF CULTURAL HERITAGE

NOTIFICATION FORM FOR THE

CONSERVATION AND RESTORATION OF MOVABLE CULTURAL PROPERTY





Registration number:
to be filled in by Superintendence of Cultural Heritage Officer

In keeping with *Articles 49 & 56* of the Cultural Heritage Act 2021 (CAP445), the conservation and restoration of cultural property may only be carried out by warranted conservators with the prior consent and conditions as established by the Superintendent.

The applicant shall inform the Superintendence of Cultural Heritage of the date of intent to commence works at least two weeks prior to the start of works by completing this form and submitting it to movables.sch@gov.mt. No works are to commence without written authorisation of the Superintendent of Cultural Heritage. The Superintendence will authorise the start of works or request further information, such as a method statement as per *Annex III*.

Clear images of the movable cultural property proposed for restoration and/ or conservation are to be attached to this notification (one image from the front and details of significant identifying features, even if at the back, including signatures and evident signs of deterioration/damage).

1	Name of proponent	
2	Nature of property	□ Private□ Public (<i>Please specify</i>):□ Ecclesiastic (<i>Please specify</i>):
3	Address of proponent	Ecclesiastic (1 teuse specify).
4	Contact number and email address of proponent	
5	Funds	 □ Government Funds: □ EU Funds: □ Other (Please specify): □ No
6	Appointed Warranted Conservator – Restorer And Warrant Number	

ANNEX I – Declaration to be completed by the proponent and the appointed warranted conservator

This document is solely for the purpose of identification of the cultural heritage item for use by this office only. Restoration and conservation works are **NOT** to proceed prior to the issue of clearance and adherence to conditions established by the Superintendence of Cultural Heritage is obligatory. This form is governed by the provisions set in **The General Data Protection Regulation** (EU) 2016/679 (GDPR) and the **Data Protection Act** (Cap 586).

The Superintendence is to be advised of any proposed variations from the information provided on the original notification form on movables.sch@gov.mt, including a change in the appointed conservator. The applicant is reminded that damage or destruction of cultural property is subject to provisions as established in PART XI Article 70 of the Cultural Heritage Act 2021 (CAP445).

Failure to comply with the statutory requirements as stipulated by Article 40 (1) of the Cultural Heritage Act 2021 (CAP445) may lead to the suspension, revoking or cancellation of the conservator-restorer's warrant, practicing certificate, or registration, as applicable.

1, (name and surname of proponent)	, declare that the above information is
correct.	
Signature of proponent:	
Date:	
Signature of appointed warranted conservator restorer:	
Warrant Number:	
Date:	
Receiving SCH Officer:	-
Date:	

Annex II - OBJECT ID to be completed by the appointed warranted conservator

Title (if applicable)			
Description			
Dimensions			
Materials and techniques			
Inscriptions or markings (e.g. signatures, distinguishing signs, and labels)			
Date or period			
Maker/ artist			
Collection and corresponding inventory/ accession number (if applicable)			
Current location			
Brief condition report (deterioration/ damage)			
Outline of proposed interventions in the Restoration Method Statement (RMS) as per Terms of Reference (Annex III)			
Signature of appointed warr	ranted conservator		
Receiving SCH Officer:		 Date:	

Annex III - TERMS OF REFERENCE

to be provided by appointed warranted conservator only if further information is requested by the Superintendence of Cultural Heritage

Restoration Method Statements for Movable Cultural Property

Section 1 – Introduction and Historical Analysis

- 1. A brief description of the restoration project, current and future purpose of the object.
- 2. A brief historical context of the object.

Section 2 – Appraisal, Assessment and Evaluation

- 1. Description of the object materials and manufacture methods, condition, and finishes.
- 2. Current state of Conservation of Materials. Identification of deterioration mechanisms mechanical, physical, chemical, biological.
- 3. Mapping of Deterioration/weathering.

Section 3 -Briefing

- 1. Restoration philosophy and methodology, in compliance with international conservation conventions and charters and best practice.
- 2. Planning and mapping of proposed interventions.
- 3. Specifications on proposed interventions on object.
- 4. Monitoring.
- 5. Documentation.

Section 4 – Photographic Record

1. Detailed photographic record of object, in its present state including all features.